

BLACK llp	MANAGEMENT SYSTEM	Document No.	HR-JD-101
		Revision Date:	May 2009



JOB DESCRIPTION

Chief Engineer

1 GENERAL

A person can be designated to a position of Chief Engineer if he is a qualified specialist in organization of accident free vessels and hardware maintenance, with higher engineering education diploma, highly skilled engineer of first grade, with work experience in accident free maintenance not less than 5 years.

Chief Engineer is designated to the position and dismissed from it by the order of the Director of BLACK llp;

- Chief Engineer reports to Captain;
- Coordination with Operations Manager, Engineering Manager and Chief Mate (if applicable);
- Positions subordinate to Chief Engineer – 2nd Engineer (if applicable), Motorman;
- During absence: is substituted by another Chief Engineer or someone designated in accordance with established procedures, which obtained appropriate rights and becomes responsible for proper performance of the duties laid on him;

Chief Engineer’s main task is:

Provision of accident free technical exploitation of the vessels and hardware, management of technical support on the vessels, fulfilling International Convention requirements, national rules and all normative documents regulating issues of navigation accident prevention.

Chief Engineer must know:

1. Resolutions International Marine Organization Convention;
2. Marine Shipping Register rules;
3. Ship’s manual;
4. Marine Shipping Code of RK;
5. Convention on International Regulations for Preventing Collisions at Sea (COLREG), 1972;
6. Regulations on survival at sea;
7. The company QHSE-MS and policies;
8. Fully understand and capable to implement BLACK llp PTW Procedures and Lock-Out/Tag-Out Procedures)
9. ISM Code;

Knowledge in the following subject would be a further advantage:

10. ISPS Code;

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2 JOB RESPONSIBILITIES

Chief Engineer should fulfill the following tasks:

1. Provides appropriate technical operation and maintenance of technical arrangements that is under his supervision, constant readiness of vessel's safety devices;
2. Assigns tasks to subordinate staff; provides safety operation organization;
3. Controls fuel, lubricating oils, water supplies for service needs;
4. Plans and conducts technical trainings for junior staff;
5. Controls quality of technical devices maintenance, conducted by organizations and vessel specialists;
6. Provides technical documentation record keeping, controls logbook's record keeping;
7. Presents weekly report on planning and work done to Captain;
8. Maintains a complete inventory of all spare parts in his department;
9. Determine that requisitions are in line with departmental requirements;
10. Operate the vessel's crane and instruct riggers and slingers in the correct selection and use of appropriate lifting gear, if in the possession of a valid Crane Operating Certificate;
11. Ensure proper use of mechanical equipment assigned to crew;
12. Report and log all incidents/accidents in accordance with BLACK llp and Client's policies;
13. To comply with the implementation of the Company HSE policies, as well as those of our Clients and Local authorities;