

BLACK llp	MANAGEMENT SYSTEM	Document No.	HR-JD-100
		Revision Date:	May 2009



JOB DESCRIPTION

Vessel Captain

1 GENERAL

A person can be designated to a position of Captain if he holds a certificate of competency, including validity and authenticity, complying with the relevant Flag State and STCW requirements with minimum 3 years of seagoing experience in the position of Captain and/or Chief Officer.

Captain is designated to the position and dismissed from it by the order of the Director of BLACK llp.

- Captain reports to Director/Operations Manager;
- Coordination with other Vessel Captains, Commercial Director, Engineering Manager, Office Manager;
- Positions subordinate to Captain: all Crew members.
- During absence: is substituted by another Captain, Chief mate (at the discretion of the Operations Manager) or someone designated in accordance with established procedures, which obtained appropriate rights and becomes responsible for proper performance of the duties laid on him;

Captain is the head of marine vessel crew and is the Manager of it on undivided authority basis and is subordinate only to the owner of the vessel. All the directions regarding vessel operations to be addressed to the Captain, who is responsible for their realization.

Captain's main task is:

To exercise protection of legal interests and rights of crew members and persons on board of the vessel, fulfill International Convention requirements, national rules and all normative documents regulating issues of navigation accident prevention. In addition to above, protect the owner's asset against any damage and losses.

The Captain is responsible for handling any medical cases which may occur onboard.

Captain must know:

1. Resolutions International Marine Organization Convention;
2. Marine Shipping Register rules;
3. Ship's manual;
4. Marine Shipping Code of Republic of Kazakhstan;
5. First Response Medical techniques;
6. Marine regulation on vessel impact at sea prevention, 1972;
7. Regulations on survival at sea;
8. ISM Code;
9. ISPS Code;
10. Job Descriptions of all crew members;

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11. The company QHSE-MS and policies;
12. Written and Verbal English language;
13. STCW requirements, including radio and GMDSS qualification requirements

2 JOB RESPONSIBILITIES

Captain of the vessel has to provide:

1. Appropriate vessel management and vessel control, safe navigation, upkeep of the vessel, preservation of the environment, prevention of any type of vessel loss-making including safeguarding the people on board, operations organization;
2. Comply with the Law of the Republic of Kazakhstan, international and national regulations and other standard and legal acts of the water transport legislation on board of the vessel;
3. Organization and control of crew training for vessel survival and also for the people rescue actions;
4. Observe the rules of public conveyance, cargo shipping, transportation and appropriate level of passenger services;
5. Observe the requirements of the labor hours regulations and crew rest period, protection of labor on board of the vessel;
6. Observe the rules on preservation of the environment;
7. Timely presentation of the vessel for survey and examination of control authorities;
8. Follow approved schedule and timetable of vessel's operations;
9. Review of the vessel specific QHSE-MS. This review must be completed annually and documented. All deficiencies must be reported to shore management and updates to the MS must be completed as per the document control procedure;
10. Ensure that Client contractual requirements and conditions are met. Also ensure compatibility between Client and BLACK llp Management System, including plans and objectives;
11. Demonstrate commitment to high QHSE objectives and provide the necessary resources to effect recommended improvements;
12. Ensure all incidents involving injuries to persons, damage to property, assets or the environment, together with those having potential for serious effect, are thoroughly investigated and that effective follow-up action is taken;
13. Maintain control of crew costs and determine that requisitions are in line with crew requirements;
14. Establish and maintain an emergency drill plan as per SOLAS requirements;
15. Ensure a high quality of service to the Client (food, water, accommodation, laundry, and any other specific needs of the Client);
16. Implementation of the safety and environmental protection policy of the Company;
17. Motivation the crew in observation of the safety and environmental protection policy;
18. Issue of appropriate orders in a clear and simple manner;
19. Verifying that specified requirements are observed;
20. Compliance with the implementation of the Company HSE policies, as well as those of our Clients and Local authorities;

Note: The Captain has the overriding authority and responsibility to make decisions with respect to safety and pollution prevention of the vessel and has direct access to the Company for assistance, when required.

In addition, the Captain of the vessel has the following responsibility:

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In case of transport accident, damage of other vessel or construction caused by the vessel, damage or loss of cargo, personnel accidents and other similar cases, as a result of which a claim may be presented to the vessel owner, Captain must inform corresponding authorities;